

## Farnham Geological Society Event Risk Assessment and Itinerary

Leader to complete before the event and send to Field Trip Secretary for approval. If possible, upload to the FGS website and circulate to those who have expressed an interest before the event. Make available to the attendees at the event where the leader will sign it.

Event: Field Trip

Location: Folkstone Warren

Date: Sat 6<sup>th</sup> April

Leader(s): Dr Simon Drake

FGS Field Trip Secretary: Tessa Seward

Email: wessa2006@hotmail.co.uk

Tel: 07498 219007

Aim of Event: Examination of stratigraphy and to discuss landslip and ongoing hazard mitigation

Start location: Old Dover Road, Capel Le Ferne      Grid Ref.: TR 25455 38464 (for the Clifftop Café itself)

Start Location "What3Words" if available: crabmeat.dizzy.fallback (this is What3words for the Clifftop Café itself)

Local Hospital details: Folkstone day walk in centre CT19 5BN/ Ashford William Harvey TN24 OLZ

Itinerary, including length of any walking, terrain and any obstacles likely to be encountered\*:

Please see separate sheet; going easy. Please wear boots, take fluids and waterproofs and sun bloc if necessary (see separate sheet. Will be walking a flat area along firstly a cliff path (please stick with group), then on coastal section going is relatively flat but on clay and chalk so can be slippery if rain has recently occurred. Please wear adequate footwear.

On Sat 6<sup>th</sup> April low tide is at 17.26hrs (1.27m) so we will be walking along a very well defined concrete path/ concrete toset area during a falling tide. Please stick with the group. **DO NOT GO UP AND START PULLING AT LOOSE ROCK ON STEEPLY INCLINED OUTCROP.** We will avoid this and look at subdued topography and outcrop.

*\* Obstacles include kerbs, stiles, rough tracks or steep hillsides which might prove difficult for members of limited mobility, and hence need to be notified in advance. These are not Hazards.*

Start Time: 10.00hrs

Estimated Finish time: 17.00hrs

Lunch and Toilet Arrangements: Lunch will be taken on the trip when decided by group, toilet stop near Martello tower

### Field Equipment Needed and Health and Safety Requirements

Ensure that you are suitably equipped for the conditions on the day. It is your responsibility to follow any recommendations given by the Leader(s) both on the risk assessment and the actual day itself. **Leaders may refuse attendance if proper gear is not worn. It is also your responsibility to carry your own first aid kit, and any medical supplies that you may need.**

### Insurance information etc.

All trips are open to members, friends and other societies. Visitors/ guests will be charged a small temporary membership fee per day to ensure coverage on FGS public liability insurance. FGS has Public Liability Insurance cover for field and indoor meetings. Each person attending a field meeting does so on the understanding that they attend at their own risk. Please be aware that FGS insurance does not cover personal accidents - Personal Accident and Personal Liability cover remain the responsibility and personal choice of the participant.

Leader's Signature: .....

Date: .....

Own transport will be used on all trips unless stated otherwise - some trips will be car sharing and if you offer lifts to others, please ensure that your insurance covers you. It is the driver's responsibility to ensure that all passengers must wear a seatbelt. (Note – it is the law that passengers must be wearing a seat belt at all times, unless holding an exemption certificate when the passenger must sit in front seat).

Leader's Signature: .....

Date: .....

## **Risk and Hazard Assessment**

The FGS Field Trip Secretary/Organiser, the Leader(s) and all attendees should be constantly reviewing the conditions at the event and conducting Dynamic Risk Assessments at all times. The FGS Organiser may ask the Leader to alter the Itinerary or to stop the event should any unforeseen issue arise on the event.

Leader's Signature: .....

Date: .....

Please list all risk and hazards (low, medium or high) plus steps that will be taken to control level of risk (Examples of common risk/ hazards as per the FGS guidelines emailed to leaders by the FGS Field Trip Secretary are given below and should be included as appropriate). Additional potential risks/ hazards particular to more specific location types are also outlined in the Guidelines and should be included below if applicable .

**Weather e.g. cold, wind, sunlight, heat:**

**Water e.g. deep water, moving water, freak waves, tides**

**Terrain e.g. steep ground, uneven /unstable surfaces, rockfalls, slippery ground**

**Traffic e.g. risk of collision, no pavement, poor visibility**

Risk of falling off steep cliff, stick on path.

Coastal section, may be slippery, loose rock, cold, sunburn, need adequate fluid and sun cream, plus adequate warm/waterproof clothing and packed lunch.

Going is easy but please treat area with respect.

**Other Hazards (not in Guidelines). Please list any other risk/ hazards plus steps that will be taken to control the level of risk**

**Please recommend the likely and suitable field and safety equipment required for the event. Leaders are entitled to refuse attendance if proper equipment is not worn or carried by attendees on the day.**

**As above**

**Dr Simon Drake**

**1.3.24**